



**Minutes
COUNCIL MEETING
City Hall – Bel Aire, Kansas
December 6, 2016
7:00 P.M.**



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- I. CALL TO ORDER** - Mayor David Austin called the City of Bel Aire Council meeting to order, December 6, 2016 at 7:00 p.m.
- II. ROLL CALL** - Council Members present Dr. Ramona Becker, Guy MacDonald, Betty Martine, Peggy O'Donnell, and Diane Wynn. Also present City Attorney Alison McKenney Brown, City Manager Ty Lasher and City Clerk/Zoning Assistant Stacey Cook.
- III. MOMENT OF SILENT PRAYER** - A moment of silent prayer was led by Mayor David Austin.
- IV. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG** – The Pledge of Allegiance to the American Flag was led by Mayor David Austin.
- V. DETERMINE AGENDA ADDITIONS:** None.
- VI. CONSENT AGENDA**
- A. Minutes of the November 15, 2016 City Council Meeting.
- MOTION:** Mrs. O'Donnell made a motion to approve the consent agenda as listed and authorize the Mayor to sign. Seconded by Dr. Becker. **Motion carried 5-0.**
- VII. DISCUSSION AND APPROVAL OF APPROPRIATIONS ORDINANCE**
- A. Appropriations Ordinance 16-23 in the amount of \$382,659.66.
- MOTION:** Dr. Becker made a motion to approve Appropriations Ordinance 16-23. Seconded by Mr. MacDonald. **Motion carried 5-0.**
- VIII. CITY REQUESTED APPEARANCES**
- Jeff Richardson with Crown III Realty presented on Wichita Area Builders Association (WABA) research related to new housing in Sedgwick County.

IX. CITIZEN CONCERNS: Oral communication from the audience (*Please move to the podium and state your name & address so that you can be clearly heard by the viewing public as well as the Governing Body. Comments are limited to three (3) minutes unless additional time is granted by the Mayor*).

Lyle Ackerman: Thank you. I made a couple notes during the last presentation, and I did enjoy the last presentation as I'm in the process of selling a home in Kansas City. So I learned quite a lot. Anyway, Mr. Mayor, Council, and Staff, I am Lyle Ackerman. I reside at 4920 N Hillcrest; I had to write that down so I'd remember my address. I'm here this evening to commend you for addressing the stormwater drainage ditch in the south Northfork floodplain. It is in need of a good cleaning to remove dead trees, brush and debris that can contribute to plugging up the culverts down there and cause flooding. You and I are aware of the flooding issues that some of our neighboring cities have had in Sedgwick County this past summer and fall. The fact is, I personally went out to observe some of those flood situations. Mulvane, Haysville, Derby, even Kechi had a road washed out. And the residents in those areas blamed the City in every one of those communities for not doing preventative maintenance and maintaining their stormwater drainage ditches. They said it may not have been the total contributor to the floods, but certainly played a major role. I'm here to commend the City of Bel Aire for addressing that issue down there in an effort to prevent the flooding that many of our neighboring cities in Sedgwick County have had. So I thank you for doing that.

I also would like to report on the potable drinking water in Bel Aire. I had a drink before I came over here this evening. I can report that the water was clear. It smelled good, and it tasted good. Thank you for your time.

X. PUBLIC HEARING: The purpose of the public hearing is to give property owners and other interested parties the opportunity to speak on the FY 2016 Budget Amendment.

(Please move to the podium and state your name & address so that you can be clearly heard by the viewing public as well as the Governing Body. Comments are limited to three (3) minutes unless additional time is granted by the Mayor).

Mayor Austin opened the Public Hearing at 8:05 p.m.

No property owners or other interested parties requested to speak on the FY 2016 Budget Amendment.

MOTION: Ms. Martine made a motion to close the public hearing. Seconded by Mrs. O'Donnell. **Motion carried 5-0.**

The Public Hearing closed at 8:06 p.m.

XI. REPORTS:

A. Council Members Reports

Dr. Becker: I had a couple of notes written down here. I attended the Community Development Advisory Committee again last Monday. We didn't have a quorum there; there weren't quite enough people there to have an actual official meeting or make any decisions. But we did have a good discussion with those that came. We're working on the Christmas Open House; that's coming along very nicely. Tristin has arranged for Fetch Bistro to do the refreshments that night. So that sounds real exciting. I think that will be something different, and everybody should come out and try that if you haven't been to the Bistro yet. They've also got Santa Claus scheduled.

Mayor Austin: Is he the real Santa?

Dr. Becker: Yes! He has put us on his schedule, and he'll be here long enough to get some pictures with some Bel Aire kids. And so everybody needs to put that on their calendar for the 20th right before our next Council meeting. It starts at 4:00 p.m. so get those kiddos in here, and have some nice refreshments and photos with Santa Claus.

The committee has also helped prepare all the Christmas wreaths that look beautiful in the daytime; they've got the bows on them. They're on a lot of the lights out here. And they also have on order some really nice holiday flags to go on Woodlawn, which I think will really be nice. Those are on order; we're waiting for those to come in. They haven't figured out quite how to make the solar lights work on the wreaths they put up. You can't see all of them on at night, but they're working on them. The staff is trying to figure out a solution. I guess the lights from the street lights are too bright, and then it doesn't let the solar come on. So they're going to try to figure out how to make that happen. So even though there weren't enough people there for a quorum, it was still a good discussion and a good meeting.

I'm going to be attending the REAP Legislative Committee meeting on Thursday. That's always very interesting, and I'm glad to do that. And then I just want to say, I've really enjoyed all the beautiful Christmas lights in Bel Aire. If you haven't been around town, driving around to see all the lights yet, you need to do that because people have just gone all out this year. So I hope you're getting lots of entries for the contest because that is one of the best prizes. I mean, that should really motivate people to get their lights up to get the prizes the City is offering this year. That's all I have to say.

Mr. MacDonald: Mr. Mayor, just a short report. I indicated at one of the last meetings – the last meeting or meeting before that – that I would be available for a workshop on the 13th of this month. I said that because the Lions had tentatively scheduled a Christmas party for this evening, and I would have missed the Council meeting. But that has been changed and the Christmas party is going to be on the 13th,

and so I will not be able to attend a workshop on the 13th. That ends my report, Mr. Mayor.

Mrs. O'Donnell: Thank you, Mr. Mayor. I just want to say that I have two other commitments – debate and another meeting – so I won't be going to the SCAC meeting. I did email her; I don't know if any of the rest of you are. It's in Derby. I hate that I have to miss it. The CCUA meeting is still going to be on the 22nd. We'll have a report after that. And I just hope everyone had a nice Thanksgiving. That's the end of my report. Thanks.

Ms. Wynn: I also just have a short report. On November 30th, I attended the Regional Mayor's Summit - not that I'm a Mayor but because of our membership with REAP, most of us got invitations. The speakers were Dr. Bardo from WSU, and Mick Cornett, who is the longtime Mayor of Oklahoma City. The topic was regarding the I-35 regional economic corridor, which I have been a big proponent and believer in for a lot of years - especially after years of living in Dallas and driving back and forth on I-35 on a regular basis. It was very interesting, and Jeff Arensdorf was there also from Village Tours. They have stepped up, and there is now a bus running and providing bus connection between Oklahoma City, the Heartland Flyer Railroad, and the Newton Southwest Chief, I think is the name of it. I mean working with the railroad – and I know we've got something on the agenda tonight working with the railroad too – but it's difficult to get anything done with railroads. There were people who were trying to finish that connection for a long time, but the money was just insurmountable and what have you. So they've already been doing the buses for a little while, and they are having full buses. They come from Oklahoma City, and I'm not sure where they originate in Oklahoma City, but they stop at the bus transit downtown. That'll take you to Newton or vice versa, back type of thing. And of course then you can get on the railroad, and go east or west on the one. The Heartland Flyer goes down to the Dallas-Fort Worth area. I think that's great, and something that like I said, I've been interested in that for a long period of time. So I just took it upon myself to attend.

Ms. Martine: I attended the CCUA meeting last month, and it was very interesting. I won't be available to go to next one.

One of the things that, if you have time, you may go – I went with a friend, Joyce McBride – to the Winfield Isle of Lights last Friday night. I'm telling you, it was the most beautiful, inspiring thing. It's all admission free. Winfield is about forty-five minutes from us. Going down the turnpike, get off at Wellington and go straight to Winfield. They have a lot of different things; they were selling 2016 t-shirts designed with a Christmas wreath on it. And then most of their lights were done in memory of a loved one. It's in a horseshoe shape; you just drive through and at the end of it, you can give a donation if you want to or you don't have to. It's open from 6:00 p.m. to 10:00 p.m. every night until the 30th of December. Even for the hunters, they have a waterfall and on the waterfall coming down, they have deer, antelope, pheasant, and I don't know what all that was lit up by lights. But it is beautiful.

Last Sunday, I attended a 90th card birthday party for one of our seniors here in Bel Aire, Pauline Scheffler. For ninety years old, she's a very perky lady. That's all I have, Mayor.

B. Mayor's Report

Mayor Austin: Thank you very much. My report, nothing formal. I just want to let everybody at home and Council know that I have already started to work on the State of the City address. We hope to do that at the first meeting in January, and talk about all of the great things. So I just want to let you guys know about that.

We heard Dr. Becker talk about the Open House on the 20th. The Christmas decorations here, we're nowhere near where Winfield is, as Betty spoke about. But I'm very excited to see that we have begun that slow process, and having the budget to continue to build that. Who knows where we'll be thirty years from now with our Christmas lights. It'll be kind of neat.

Ms. Wynn: Mr. Mayor, could I add something to that? Years and years ago, everybody in Bel Aire would put out luminaries. I put out luminaries every year, mainly because I don't want to crawl up and hang the lights and things like that. I would encourage those people who can't afford big lights and things like that to go back to that old tradition. Because it's absolutely beautiful when you line your driveway or your curb or whatever with luminaries. I use mason jars so I don't have all the sand and the mess.

Ms. Martine: And now you can buy those candles that just stay lit. You don't have to go out and light them.

Ms. Wynn: I'm sorry; I didn't mean to interrupt.

Mayor Austin: That's fine. We'd encourage anybody, I think we've heard from all of us up here, encourage Christmas decorations. And the final thing I want to say is just to point out Ms. Huma, a resident of Bel Aire from Sri Lanka who I've been able to have some correspondence with her. Hopefully, she can join us before the year is out at a meeting so that we can formally congratulate her. There are thirty-two Rhodes Scholars in this country, and one of those thirty-two is from right here in Bel Aire. I've not actually met her in person, but just the little talking that I've done with her through Facebook, she really has a heart for the disadvantaged and looking out for refugees and making sure that their rights are protected. So I do look forward, hopefully in the very near future, to meet her and congratulate her. But I did want to, from the bench, say how proud we are as a City to have a Rhodes Scholar from the City of Bel Aire. That ends my report; with that, I'll move down to Mr. Lasher.

C. City Manager Report

Mr. Lasher: Thank you, Mayor. I wanted to report if anybody saw KAKE Channel 10 tonight, there was a Mr. Pitschmann who lives at 1924 E 45th St N. I think

that was the reference that Mr. Ackerman made about our water. This individual is not a resident of Bel Aire. Bel Aire has an old water line that came from the wells over in Wichita by Park City that came through 45th Street and fed our water tower, the one that's next to Sunrise. Since that time, the new water tower has been built up by Isely. Our main now comes from 53rd Street from CCUA in Park City. So we get all of our water basically from that direction. The 45th one, really it doesn't get a lot of use on there. Back years ago when that was installed, there were about half a dozen individuals that lived along 45th that needed water, so the City allowed them to attach to that water main. We just got notified by City of Wichita that they are going to be rebuilding the intersection at 45th and Hydraulic, and they're going to need that water main moved. And so there's a cost that we would have to incur. Our City Engineer has been working with CCUA to determine whether we even need that line or not. At this point, it appears that we will not need that because we have our main feed comes down 53rd. We also buy water from Wichita, and that line comes up from Woodlawn at 37th Street. So we've got two ways we can get water in. It's just an older line.

Last week, if anybody was following us on Twitter, there was a construction company over there doing some work along the right-of-way and actually punctured that line. I think it's a ten inch line or twelve inch. We had crews, we had to bring help in to get that repaired. We flushed it for quite a while, and so it appeared everything was clean. And then Mr. Pitschmann came in with a bottle of water that he said had sediment in it, and he showed it on the news as well. But anyway, he brought that in a couple days ago. So we'd been looking at what could be causing that. He's mentioned it before that he's had issues. We inspect our water; we check our water all the time for drinkability, and everything was fine. The sediment we just couldn't figure out. Thinking maybe this time that it could have been from the fact that the line was broke when that took place. So we actually went out; we wanted to check to make sure that if it is that line, what's the problem? Staff went out this morning, and stopped at four houses along 45th at various locations and pulled water out of those faucets, outside faucets. I gave Council a copy of that; you can see pictures of what was collected, and you can see there's no sediment in any of those. So based on that, it kind of led us to be concerned that maybe there's something on his house that he's getting that sediment in. But we wanted to make sure that it wasn't something that was in that line causing it. You can also see in the notes that they spoke with the different residents, and they said they don't have any filters and they had no complaints either. So we wanted to kind of help narrow down what the cause of it is, and it appears from this – we're going to send it off to have it checked – but one of his concerns was the sediment, and you can see there's none in any of these. We're going to keep working on that, and at this point it appears that it may be something at his house. We've not been inside or anything like that to know whether it's a water heater or whatever, but we feel much better knowing that the neighbors over there are not having any problems. I know he did go to the news about that, and like I said it was on the news; but I want our citizens to understand that we're taking this very seriously. It appears that it may be localized to his house, and none of our users have anything to be worried about.

Dr. Becker: Mr. Lasher, I didn't get to watch the news tonight. Was he saying it was Bel Aire's fault or something?

Mr. Lasher: Well, his water comes from that 45th Street line, and he was saying that he had this sediment and was concerned about it. Like I said, we have been testing water at numerous locations throughout the city to make sure chemicals are correct and it's safe to drink. But there was sediment in there, and he brought us in some and that's what we were looking at, trying to figure out. We thought it could have been because maybe there was still some dirt or something in the line when it was broke and we didn't get it all flushed out. That's why I sent staff out to check these other locations to see if they were all having that problem; then we'd know to kind of help start narrowing down what the problem is. The four locations we checked today had no sediment. So that's kind of helping us to narrow down what may be the problem.

Mr. MacDonald: Is it possible to – since we're going to have the water tested, and there were four samples – to get a sample from him again with sediment, and have the sediment tested to determine what it is? Is it rust from maybe galvanized pipes? Or is it, as you suggested, from a hot water heater or some other source where the water runs through the house into a spigot? I don't know how expensive that would be, but if we're getting negative publicity on the media, the cost might be worth counteracting that particular negative concept about Bel Aire's water.

Mr. Lasher: Sure, yes. He brought in a sample for us so we can also include that to see what it is. Because you can see there is some type of sediment in there, but like I said, we were concerned that maybe it was everybody on that line. That's why we started there. No one else had it, and no one had any complaints. So we're going to try to work with him to figure it out. You know if it's in his house, then obviously we want him to be concerned about it and see if we can figure that out. But just to let you and the citizens know, it was on the news and that we're working on it. It appears that it may be isolated to one house, but we're going to work on it. Once we find out for sure, we'll let everybody know.

Mayor Austin: I appreciate you taking immediate action.

D. Committees/Boards/Commissions Reports
None.

XII. ORDINANCES, RESOLUTIONS AND FINAL ACTIONS:

- A. Consideration of AN ORDINANCE AUTHORIZING THE CITY OF BEL AIRE, KANSAS TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2016 (SUNFLOWER PROPERTY PARTNERS, LLC) FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF A COMMERCIAL FACILITY; AND AUTHORIZING CERTAIN OTHER**

DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH. (Amount of \$1,500,000.00)

MOTION: Mrs. O'Donnell made a motion to approve **AN ORDINANCE AUTHORIZING THE CITY OF BEL AIRE, KANSAS TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2016 (SUNFLOWER PROPERTY PARTNERS, LLC) FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF A COMMERCIAL FACILITY; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH** and authorize the Mayor to sign. Seconded by Mr. MacDonald. **Motion carried 5-0.**

Roll Call:

Dr. Ramona Becker: aye Guy MacDonald: aye Betty Martine: aye

Peggy O'Donnell: aye Diane Wynn: aye

- B. Consideration of AN ORDINANCE AUTHORIZING THE CITY OF BEL AIRE, KANSAS TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2016 (MIDWEST SUNFLOWER, LLC) FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF A COMMERCIAL BUSINESS FACILITY; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH. (Amount of \$1,000,000.00)**

MOTION: Mr. MacDonald made a motion to approve **AN ORDINANCE AUTHORIZING THE CITY OF BEL AIRE, KANSAS TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS, SERIES 2016 (MIDWEST SUNFLOWER, LLC) FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF A COMMERCIAL BUSINESS FACILITY; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH** and authorize the Mayor to sign.. Seconded by Ms. Martine. **Motion carried 5-0.**

Roll Call:

Dr. Ramona Becker: aye Guy MacDonald: aye Betty Martine: aye

Peggy O'Donnell: aye Diane Wynn: aye

- C. Consideration of AN ORDINANCE AUTHORIZING THE CITY OF BEL AIRE, KANSAS TO ISSUE ITS TAXABLE RESIDENTIAL RENTAL FACILITY REVENUE BONDS, SERIES 2016 (BROADSTONE VILLAS II PROJECT) FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF AN AFFORDABLE HOUSING RESIDENTIAL RENTAL FACILITY; AND**

AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH. (Amount of \$8,000,000.00)

MOTION: Dr. Becker made a motion to approve **AN ORDINANCE AUTHORIZING THE CITY OF BEL AIRE, KANSAS TO ISSUE ITS TAXABLE RESIDENTIAL RENTAL FACILITY REVENUE BONDS, SERIES 2016 (BROADSTONE VILLAS II PROJECT) FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF AN AFFORDABLE HOUSING RESIDENTIAL RENTAL FACILITY; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH** and authorize the Mayor to sign. Seconded by Mrs. O'Donnell. **Motion carried 5-0.**

Roll Call:

Dr. Ramona Becker: aye Guy MacDonald: aye Betty Martine: aye

Peggy O'Donnell: aye Diane Wynn: aye

- D.** Consideration of adopting the FY 2016 City of Bel Aire Amended Budget as published. Amendment is due to the addition of three new funds: Land Bank, Storm Water & Solid Waste. No additional expenditures are being incurred.

MOTION: Ms. Wynn made a motion to adopt the FY 2016 City of Bel Aire Amended Budget as published and authorize the Governing Body to sign. Seconded by Ms. Martine. **Motion carried 5-0.**

- E.** Consideration of accepting a bid for Street Paving and Storm Water Improvements in Phase 1 of Deer Run. The following bids were received:

	<u>Street</u>	<u>Storm Water</u>	<u>Total</u>
Kansas Paving	\$501,271.57	\$451,277.70	\$952,549.27
Mies Construction	\$500,606.53	\$457,833.90	\$958,440.43
Pearson Construction	\$519,398.07	\$498,204.70	\$1,017,602.77
Vogts-Para Construction	\$545,447.71	\$523,925.96	\$1,069,373.67
Cornejo & Sons	\$579,945.42	\$447,604.70	\$1,027,550.12
Andale Construction	\$553,486.54	\$555,696.54	\$1,109,183.08
Dondlinger & Sons	\$543,522.33	\$628,885.90	\$1,172,408.23
<i>Engineers Estimate</i>	<i>\$510,647.00</i>	<i>\$743,319.00</i>	<i>\$1,253,966.00</i>

MOTION: Mr. MacDonald made a motion to accept the bid from Mies Construction for Sanitary Sewer and Water installation in Deer Run and authorize the Mayor to sign all related documents. Seconded by Dr. Becker. **Motion carried 5-0.**

- F.** Consideration of approving an Agreement with Union Pacific Railway for the installation of crossing signals, flashing lights with gates at the Crossing on Greenwich and 53rd Street in the City Limits of Bel Aire.

MOTION: Dr. Becker made a motion to approve the Agreement with Union Pacific Railroad for improvements to the rail crossing at 53rd & Greenwich and authorize the Mayor to sign. Seconded by Ms. Wynn. **Motion carried 5-0.**

- G.** Consideration of accepting a Temporary Access / Construction Easement from Breault, LLC to allow the City access to remove dead trees along the drainage ditch and floodway.

MOTION: Mrs. O'Donnell made a motion to accept the Temporary Access / Construction Easement from Breault, LLC and authorize the Mayor to sign. Seconded by Dr. Becker. **Motion carried 5-0.**

- H.** Consideration of accepting a Temporary Access / Construction Easement from the Northfork Homeowners Association to allow the City access to remove dead trees along the drainage ditch and floodway.

MOTION: Mrs. O'Donnell made a motion to accept the Temporary Access / Construction Easement from Northfork Homeowners Association and authorize the Mayor to sign. Seconded by Ms. Martine. **Motion carried 5-0.**

- I.** Consideration of **AN ORDINANCE CONCERNING THE AMENDMENT OF CHAPTER 18, OF THE CITY CODE OF BEL AIRE, KANSAS, IN CONNECTION WITH ZONING REGULATIONS, ALL WITHIN THE CITY OF BEL AIRE, SEDGWICK COUNTY, KANSAS.**

MOTION: Mr. MacDonald made a motion to approve **AN ORDINANCE CONCERNING THE AMENDMENT OF CHAPTER 18, OF THE CITY CODE OF BEL AIRE, KANSAS, IN CONNECTION WITH ZONING REGULATIONS, ALL WITHIN THE CITY OF BEL AIRE, SEDGWICK COUNTY, KANSAS** and authorize the Mayor to sign. Seconded by Mrs. O'Donnell. **Motion carried 5-0.**

Roll Call:

Dr. Ramona Becker: aye Guy MacDonald: aye Betty Martine: aye

Peggy O'Donnell: aye Diane Wynn: aye

- J.** Consideration of a Second Addendum to the Real Estate Sales Contract with Zimmerman Properties, LLC.

MOTION: Mrs. O'Donnell made a motion to approve the Second Addendum to Real Estate Sales Contract with Zimmerman Properties, LLC and authorize the Mayor to sign. Seconded by Ms. Martine. **Motion carried 5-0.**

XIII. DISCUSSION AND FUTURE ISSUES

- The December 13th City Council Workshop was canceled. The next workshop will be held in January.

XIV. EXECUTIVE SESSION: Mayor Austin asked for an executive session for the purpose of Non-Elected Personnel and to invite in the City Prosecutor, Terry Beall, for a period of 20 minutes.

MOTION: Ms. Martine made a motion to go into executive session for the purpose of Non-Elected Personnel and to invite in the City Prosecutor, Terry Beall, for a period of 20 minutes. Seconded by Dr. Becker. **Motion carried 5-0.**

Executive session began at 8:51 p.m.

Executive session ended at 9:12 p.m. and no binding action was taken.

Mayor Austin asked for a second executive session for the purpose of Attorney-Client and to invite in the City Manager and the City Attorney for a period of 10 minutes.

MOTION: Dr. Becker made a motion to go into a second executive session for the purpose of Attorney-Client and to invite in the City Manager and the City Attorney for a period of 10 minutes. Seconded by Ms. Martine. **Motion carried 5-0.**

Executive session began at 9:12 p.m.

Executive session ended at 9:36 p.m. and no binding action was taken.

MOTION: Dr. Becker made a motion to approve a LOI with Empire Wall and authorize the Mayor to sign. Seconded by Mr. MacDonald. **Motion carried 5-0.**

XV. ADJOURNMENT

MOTION: Ms. Martine made a motion to adjourn. Seconded by Mrs. O'Donnell. **Motion carried 5-0.** Meeting adjourned at 9:37 p.m.

Submitted by Stacey Cook, City Clerk/Zoning Assistant
Next scheduled meeting December 20, 2016 at 7:00 p.m.

Notice

It is possible that sometime between 6:30 and 7:00 p.m. immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times. Channel 7 rebroadcasts of this meeting are scheduled daily.

Please make sure cell phones are turned off and put away.